**Intent to Graduation** revised 4-17

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **NAME(First Middle Last)** | | | | | **OTHER NAME** | | **STUDENT ID No** | |
| **□MALE □FEMALE** | **DOB MM/DD/YYYY**  **/ /** | | **SCHOOL DEGREE PROGRAM** | | | | | **VISA STATUS** |
| **STREET** | | | | **CITY** | | **STATE** | | **ZIP** |
| **CELL PHONE** | | **HOME PHONE** | | **E-MAIL** | | | | |

**Admission**

**Day**

/ / □ Fall □ Winter

□ Spring □ Summer

**Commencement Day Scheduled:** / / **Preparation** : **Ceremony** :

**I plan to attend the Ceremony** □ Yes □ No **Number of Expected Attendees from Family & Friends**:

**Title of Degree**:

**Major: Concentration:**

**Other Graduation Requirements**

□ **Thesis** □ **Project** □ **Recital** □ **Others** □ **Not Applicable**

**Date of (Expected)Completion: / / Date of (Expected)Graduation: / /**

**Direction after Graduation** □ Work □ School □ Other:

**Name of Work or School:**

NOTE TO THE STUDENT:

Diploma will be sent out upon completion of the entire requirement. If not, the school will not be able to confer the degree.

Confirmation may include but is not limited to checking all the student file documents, tuition payment, fee and etc. The process may take up to six months after the graduation.

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**Student’s Signature** Date MM/DD/YYYY **Dean** Date MM/DD/YYYY

NOTE TO THE OFFICERS:

The student named above has applied for official graduation from the University. Upon completion of the graduation process

in your department, please sign, and date this form.

:

**Director of International Student Office (F1 Student only)** Date **Director of Financial Aid(financial Aid Student only**) Date

**Registrar** Date

**OFFICE USE ONLY:** □ **APPROVED** □ **DENIED** Notice Date: / /

Officer: